

CITY OF MIAMI BEACH
Office of the City Manager
Letter to Commission No. 094-2004



To: Mayor David Dermer and
Members of the City Commission

Date: April 22, 2004

From: Jorge M. Gonzalez
City Manager

A handwritten signature of Jorge M. Gonzalez.

Subject: COMMISSION RETREAT

The purpose of this LTC is to confirm that we will hold the Commission Retreat on Saturday, May 8 and Saturday, May 22, 2004. Both these dates have been confirmed with your offices and are scheduled on your calendars. We will meet on May 8 from 12:00 p.m. to 7:00 p.m. and on May 22 from 9:00 a.m. to 6:00 p.m.

As we have discussed, the focus of our time together will be (1) the establishment of a specific vision for the City, along with establishing goals and priorities; (2) clarifying and strengthening the relationship between the Commission and the Administration; and (3) providing a clear overview and understanding of the City's fiscal processes.

Dr. Rick Jensen, whom each of you met with one-on-one, will facilitate and lead our time together. Rick is creating the agenda based on information and details each of you provided to him when you met. The agenda, as well as other information to help you prepare for the retreat, will be shared with you prior to May 8.

The location of the retreat has not been determined yet and I would like to provide some options to each of you so that we can hold the May 8 session at a location you all are most comfortable with. The options on Miami Beach are:

- (1) Board Room with ocean view at the South Beach Marriott Hotel;
- (2) Conference Room at the Eden Roc Hotel;
- (3) Conference Room at the Miami Beach Convention Center.

If your preference is to hold the May 8 retreat outside of Miami Beach, the options are:

- (1) Biltmore Hotel in Coral Gables;
- (2) Florida International University Conference Center in North Miami Beach;
- (3) University of Miami Conference Center in Coral Gables.

My office will contact your aides to determine where you would like to hold our first session. When we meet on May 8, we can determine as a group where to hold the May 22 session.

If you need any additional information, please feel free to let me know.